

*Friends of the Chelsea District Library*  
Board Meeting Minutes  
Oct. 14, 2025  
5:00 PM –Large Study Room

- (1) Call to order -Time 5:03 by Dayle Wright
- (2) Roll call-- in attendance were Dayle Wright, Lisa Climer, Sudha Myers, Jan Carr, Megan McCall, Library Director Lori Coryell. Nancy Whitelaw arrived late. Nancy Neff, Terri Bollinger and JoAnne Goodrich were absent with prior notice.
- (3) Public comment -Amy Forehand, president of the Chelsea Education Foundation made a brief presentation. Nov 12<sup>th</sup> is their fundraiser Sip at Serendipity.
- (4) Sudha moved that the agenda for today's meeting be approved, Jan seconded and the motion passed.
- (5) Approval of the Sept. 9, 2025, meeting minutes: Jan moved that the minutes be approved, Lisa seconded. The motion passed unanimously.
- (6) Director's report: see attached
- (7) Chair reports
  - Megan– Secretary
    - Public input revision was reviewed, Jan moved that the public input document be approved, Sudha 2<sup>nd</sup> and the motion passed. It will be included with the agenda going forward
  - Lisa- Communications
    - 9/9 & 9/11 Book sale
    - 9/12 Purple Rose Reading
    - 9/13 Book sale
    - 9/16 Working America exhibition
    - 9/18 Little Free Libraries sponsored by the Friends
    - 9/23 Farmers market booth membership drive
    - 9/25 Library card sign up month
    - 9/30 & 10/2 Farmers market booth membership drive
    - 10/7, 10/9, 10/10, 10/11 Book sale
  - Nancy - Treasurer
    - to Summarize Finances for September 2025
    - Year Expended – 75.00% Year Expended
    - Checking Account Balance as of 08/31/25 - \$1,000.48
    - 2025 Income Budget Total - \$23,835

Income for September 2025  
 Used Book Sale - \$991.52  
 Friendly Book Cart - \$407.00  
 Book Bags \$10.00  
 Serendipity Books \$75.00  
 Brandon Books - \$0 (to be reported with October Statement)  
 Donation - \$40.00 (General)  
 Interest Earned - \$0 (to be reported with October Statement)  
 Total September 2025 Income - \$1,523.52  
 YTD Income for 2025 received- \$22,434.08 of \$23,835.00 (94.12% of budget)

Expenses for September 2025  
 Business Fees - \$20.00  
 Total Expenses for September 2025 -\$20.00  
 YTD Expenses for 2025 spent - \$20,235.20 of \$37,570.00\* (53.86% of budget)  
 \*Additional Wish List Item added to budget - \$8,160.00 +29,410.00 Original= \$37,570.00

Ending Checking Balance as of 09/22/25 - \$1,000.00  
 Circulation Desk - \$70.00  
 Business Savings Account - \$26,155.13  
 Total Cash on Hand 09/22/25 - \$27,225.13

- Sudha-Membership Chair
  - Membership update
  - Clarified that the volunteers will be included in the global communication email list. Sudha will try to indicate Friend-vs-Volunteer on her spreadsheet and remove names of deceased Friends.
  - Report of Membership Drive Kick-off at the Farmer's Market-got interest from 2 new members. Will be putting up display in the lobby this Saturday.
- Jan-UBS Chair- UBS update-\$848 was received at last book sale
  - 2026 Bookmarks – options were presented and consensus reached on the design for 2026.
- Nancy W-Pres. Elect, no news
- Dayle-President-
  - Friend of the Year-Daphne Hodder accepted the honor. She plans to attend the volunteer appreciation event on 12/6.
  - Thank you to library staff for assembling items for the Farmers Market table

(8) Old business

- Maintaining the ramp-follow up-Gary has a sample of a flooring material and price quotes for future when it is needed.

- Rummage sale items-Will keep on agenda, in case there is follow up.
- Little Free Library for the Main Street Park- Virginia is on the MSP Alliance and could bring up to them.

(9) New Business

- 2026 Wish List
  - Consideration of addition to 2026 Wish List of \$2,000 for Music in the Air, knowing that \$4,000 has already been pledged towards it from donations.
- Wine, Women & Shopping-14 free vender spaces available in Palmer Auto's & Chamber of Commerce parking area, 11 am-4pm. Consensus was reached that we would like to be on the list of stops (not at booth in Palmer Commons).
- "Free review of your nonprofit's Mission Statement and Values, are your Nonprofit's Bylaws and Policies Current?" something being shared by D&B Strategic. Tabled at this time.
- Nominating committee 2026: Dayle, Sudha and Lisa have volunteered to be members.

(10) Other

- By-laws review-tabled until next meeting

(11) Adjournment: Megan moved that the meeting be adjourned, Nancy W. seconded. The motion passed and meeting was adjourned at 6:35.

Minutes submitted by Megan McCall, Secretary