

Friends of the Chelsea District Library
Board Meeting Minutes
May 13 2025

- (1) The meeting was called to order at 5PM by Dayle Wright, president
- (2) Roll call: in attendance were Dayle Wright, Nancy Neff, Terri Bollinger, Sudha Myers, Jan Carr, Library Director Lori Coryell. Megan, Lisa and Nancy W. were absent with prior notice.
- (3) Public comment-none
- (4) Sudha moved that the agenda for today's meeting be approved, Nancy Neff seconded, motion passed unanimously.
- (5) Minutes of the April 8 meeting were deferred until the June meeting.
- (6) Director's report- see attached

Additions: Library will install Community Care shelving beneath the stairs with resources and literature for the public to take.

Theme for Summer Reading Program is "Color Your World". Kick off is June 6, but you can register now.

CDL staff is working on the 2026 budget and developing a wish list for the Friends.

Privacy pods will be wrapped similarly to Mobee vehicle and outside utility boxes.

Virginia Krueger demonstrated the incorporation of the New Friends webpage into the CDL webpage. She and Lisaa will meet to finalize the look.

(7) Chair reports

- Megan-Secretary-none
- Lisa-Communication
 - 4/8 UBS
 - 4/10 Midwest Lit Walk
 - 4/11 Lit Walk & UBS
 - 4/15 photos of staff appreciation lunch
 - 4/17 Jewelry collection
 - 4/22 Call for volunteers
 - 4/24 Jewelry collection
 - 4/29 Membership

- 5/2 Jewelry collection
- 5/6 UBS
- 5/8 Purple Rose Reading & UBS
- Chelsea Update & Sun Times--Jewelry collection articles in May.
- Nancy N- Treasurer

to Summarize Finances for May 2025

Year Expended – 41.67% Year Expended

Checking Account Balance as of 04/30/25 - \$4,457.99

2025 Income Budget Total - \$23,835

Income for May 2025

Used Book Sale - \$1,005.19

Friendly Book Cart - \$326.25

Brandon Books - \$145.68

Interest Earned - \$31.42

Total May 2025 Income - \$1,508.54

YTD Income for 2025 received- \$10,989.44 of \$23,835.00 (46.11% of budget)

Expenses for May 2025

Book Sale Supplies - \$22.52 – Dots

Chocolate – 22.49

Total Expenses for May 2025 -\$45.01

YTD Expenses for 2025 spent - \$13,949.90 of \$29,410.00 (47.43% of budget)

Ending Checking Balance as of 05/31/25 - \$5,890.10

Circulation Desk - \$70.00

Business Savings Account - \$16,476.22

Total Cash on Hand 05/31/25 - \$22,436.32

Printed copies of my report will be available at the meeting.

- Terri-Hospitality
 - Report of Staff Appreciation Luncheon- Staff said lunch was delicious and loved the Friends show of appreciation.
- Sudha-Membership
 - Global mailing list - 379 contacts
 - Email list – 293 contacts
 - Snail mail - 7 contacts
 - Paid memberships - 86
 - Members with birthday vouchers – 19
 - 0 renewal notice mailed
 - 0 birthday vouchers mailed

- 1 membership renewal thank you sent
- 0 new member email sent
- Jan-USB Chair, Last month's book sale profit \$1013 another great sale.
- Nancy W. -President Elect-none
- Dayle-President -see "Other"

(8) Old business

- Access to and tracking of Friends money in library safe-continue discussion of proposed procedure and documentation. Instructions for handling Friends' monies was introduced and discussed. Nancy N will send Jan info to create a checklist. Jan will develop form. Instructions and form will come back to the June meeting for approval.
- By-laws review-Nancy W, Jan, Dayle Committee has not met.

9) New Business

- CDL request to use FoCDL tax status to apply for grant with local group – from Lori: Mary Tomac from "One Hundred Women Who Care" has proposed to nominate CDL to apply for a grant from that organization. Motion made by Neff, support by Terri. No discussion. All AYES
- Review of CDL policy for public participation in meetings. The wrong policy was distributed. Policy sent was #431 Public Relations Policy. It was agreed that this policy also needs to be discussed, at the June meeting. Lori will send correct policy – Public Participation Policy for discussion at June meeting.

(10) Other

- Marilyn Kuehl is scheduling a rain date for the Used Purse and Jewelry Sale on Thurs., June 12. Rain date is June 26 (not June 19 since Library is closed for Juneteenth). Collection was March 30-May 3, but extended to May 26. Next year Jo Goodrich will run the sale.
- FOML annual meeting, Fri., 4/11/25, Dayle and Jan attended this meeting when new officers are elected. Dayle remarked that it was nice to talk with other Friends' groups because all groups do similar things, but each a little differently. Jan provided a link to a new FoML resource being rolled out, "Consult-a-Friend". Access is available to all Friends' boards at FOML.org UN= FOML membership PW= FOML25Friend! To ask questions, share information and provide solutions to problems common to all Friends' groups.

- Let's talk about Friends, Fri., 5/9/25, Dayle, Jan and Nancy W attended this session at the library in Novi. Claire Membila, an attorney with MLA, spoke about the different state laws that apply to libraries, and how different library systems may be affected by the defunding of IMLS, the NEA and the USDA. Attendees then broke into several tables where we discussed how our respective libraries handle book sales, book stores, book donations, requests from library for funding, how to encourage, develop and retain Friends' memberships.

(11) Adjournment Nancy N made a motion to adjourn the meeting, Terri B seconded, motion carried unanimously. Meeting adjourned at 6:18PM.

Next meeting: Wed., 6/10/25, 5-6:30 PM

Respectfully Submitted, Jan Carr

For Megan McCall (secretary)

Director's Report for Friends May 2025 Meeting

Community Care Shelf

CDL's Community Care Shelf goes live this month. This space under the stairs on the first floor will include a collection of resources (books, pamphlets, etc.) on stigmatized topics including substance use disorder recovery, mental health, immigration, LGBTQ issues, veteran concerns, and food and housing insecurity. All materials on the Community Care Shelf are materials we intend to give away and do not expect to see returned.

Our intention with the delivery of these resources is to be discreet, respectful, and welcoming in our efforts to get them into the hands of people who need them – no questions asked. This approach eliminates barriers to access such as lack of a library card, hold times, and the social stigma attached to the topics covered.

The resources will be selected by the Information Services staff in consultation with Emilee Feters, the Chelsea Community Social Worker. The Chelsea Rotary Club gifted us a \$500 grant as seed money for this important collection.

Summer Reading

The 2025 Summer Reading theme is *Color Our World!* With reading challenges for every age, from babies and toddlers to adults, you can make this year your best summer of reading yet.

Registration opens May 15! Use the green button below to log into Beanstack, update your family members' ages/grades, and register. Plus, mark your calendars to join us on the Library Lawn on June 6 for fun and games at the Summer Reading Kickoff from 12–2pm!

2026 Operating Budget

The management team began working on the library's 2026 operating budget. We are currently developing our Friends wish list of that year.

Henry Cox Memorial Rose Sculpture

The sculpture that was purchased with donations that included some Friends has been placed on the concrete pad in the Reading Garden. It is lovely! We will hold a dedication after the Music in the Air concert on Saturday, August 2. Details to follow.