

Friends of the Chelsea District Library

Board Meeting Minutes

Apr. 9, 2024

- (1) The meeting was called to order at 5:01 by Dayle Wright, president
  
- (2) Roll call: in attendance were Dayle Wright, Gary Zenz, Terri Bollinger, Jan Carr, Nancy Whitelaw, Lisa Climer, Megan McCall, Lori Coryell, Nancy Neff (at 5:09), Teresa Beegle (at 5:13)
  
- (3) Public comment-none
  
- (4) Terri moved that the agenda be accepted, Gary seconded and all approved
  
- (5) Nancy W. made a motion for approval of the Mar. 13, 2024 meeting minutes following minor corrections, Jan seconded and it was passed unanimously
  
- (6) Director's report-see attached
  
- (7) Chair reports
  - Megan– Secretary, asked where to send the revised by-laws, consensus was to send them to Lisa for posting on the website
  
  - Lisa- Communications

She put the 2024 Board Member Contact info in our Google folder. Reported posting of 8 Facebook posts in the last month.

- Nancy – Treasurer, shared full report, highlights:
  - **Total March 2024 Income - \$2,020.97**  
 Used Book Sale - \$947.27  
 Friendly Book Cart - \$368.70  
 Membership \$30.00 - 1 Renewal  
 Donations \$675.00 Includes \$500 for 75th Anniversary  
 YTD Income for 2024 received- \$6,263.01 of \$22,300.00 (28.09% of budget)
  - **Total Expenses for March 2024 -\$6,493.27**  
 Printing/Marketing - \$435.59 -  
 Refreshments- \$28.98 - Chocolate and Water  
 Book Sale Supplies - \$28.70 - Dots  
 Wish List Q1-2024 - \$6,000.00 Purple Rose, General Exhibits and  
 Authors in Chelsea  
 YTD Expenses for 2024 spent - \$6,791.82 of \$27,000.00 (25.15% of budget)
  - **Ending Checking Balance as of 03/31/24 - \$7,339.84**

Treasurer also shared a list of donations received since November. She said it is unclear if including the donation envelope in the library newsletter made a difference.

She has removed Encore from the budget line per discussion at the last meeting.

- Terri- Hospitality-nothing to report currently since the staff luncheon is finished
- Teresa- Membership
  - Global mailing list-347
  - Email list- 293
  - Snail mail- 9
  - Paid memberships-104
  - Members with Birthday vouchers- 18
  - 4 Renewal Notices sent in January
  - 4 Birthday Vouchers mailed
  - 1 Membership renewal thank you

- Jan-UBS Chair- the March sale was successful with \$947 income. There will be a check soon from Serendipity. Book bags have not been looked into yet. Did contact Dawn Treader to see if they had an interest in selling some of the book donations that are not of interest to Serendipity. This may be a beneficial association. Lori mentioned Old West Side book seller may also be worth contacting.
  
- Gary-Past President-75<sup>th</sup> anniversary celebration. Group has met 3 times and continued working on the PowerPoint presentation.
  - There was discussion of the Google drive, how it is set up and who has ownership. Lori will check into this.
  
- Nancy W.-President Elect-no news
  
- Dayle-President

Have not heard from Kevin Vrsek, Pres. Dexter FOL. Has updated the work plan and sent it out. Jan and Dayle will attend the FoML meeting. Mentioned that as a group we are members of FoML. Music in the Air reception may need to be eliminated due to schedule constraints.

#### (9) Old business

- Name Badges-Megan's is being reordered
  
- Chelsea Expo- Final plans for Expo, all time slots are covered. Lisa is making bags for the raffle, Lori will provide some chocolates as give-aways. The Square payment system is set up for taking any donations at Expo.
  
- Discussion of acknowledging donations and membership was tabled.

#### (10) New Business

- Discussion of committee to organize the actual 75<sup>th</sup> celebration event. Logistics and coordination with the library, will discuss in the future

(13) Jan moved that the meeting be adjourned, Gary seconded and all approved. The meeting was adjourned at 5:50

Respectfully submitted by Megan McCall, Secretary