

Friends of the Chelsea District Library  
Board Meeting Minutes  
May 14, 2024

- (1) The meeting was called to order at 5:02 by Dayle Wright, president
- (2) Roll call: in attendance were Dayle Wright, Terri Bollinger, Jan Carr, Nancy Whitelaw, Lisa Climer, Megan McCall, Lori Coryell, Nancy Neff. Teresa Beegle and Gary Zenz absent with advance notice.
- (3) Public comment-none
- (4) Nancy N moved that the agenda with minor revision be accepted, Megan seconded and all approved
- (5) Jan made a motion for approval of the April 9<sup>th</sup>, 2024 meeting minutes following minor corrections, Lisa seconded and it was passed unanimously
- (6) Director's report-Lori has volunteered to kiss a pig for summer reading program. The bond was paid off in April. The staff received a presentation on mental health recently. They are working on the 2025 budget and will have a wish list for FoCDL. The summer newsletter will go out soon.
- (7) Chair reports
  - Megan-Secretary, Review of annual meeting 1/27/24 minutes not completed. Dayle will send Gary's draft for review
  - Lisa-Communications, Reported making numerous Facebook posts
    - 4/11 Senior expo
    - 4/12 Book sale
    - 4/12 Verizon hot spots for sale at book sale
    - 4/13 TV for sale at book sale
    - 4/16 Library read-in
    - 4/18 Midwest Literary Walk
    - 4/23 Donate jewelry
    - 4/25 Call for books for the UBS
    - 4/30 Buy a book bag/primo cart
    - 5/2 Call for books for the UBS
    - 5/7 UBS for Mother's Day gifts
    - 5/9 UBS
  - There was discussion of the Google Drive, Lisa believes it belongs to FoCDL. Where to put the by-laws was discussed. Lisa will attempt to put them on the website.
  - Nancy-Treasurer
    - Total April 2024 Income - \$2,333.07
    - Used Book Sale - \$907.98

Friendly Book Cart - \$310  
Book Bags - \$115  
Merchandising - \$53  
Serendipity Books - \$747.07  
Membership \$200.00 - 2 New memberships  
Interest - Saving Account - \$.02  
YTD Income for 2024 received- \$8,596.08 of \$22,300.00 (38.559% of budget)

Total Expenses for April 2024 -\$2,003.85  
Refreshments- \$19.49 - Chocolate and Water  
Book Sale Supplies - \$37.68 - cleaning supplies  
Staff Appreciation Luncheon - \$1,911.68  
Conference Linking - \$35.00 - Jan Attending

YTD Expenses for 2024 spent - \$8,795.67 of \$27,000.00 (32.33% of budget)

Total Cash on Hand 04/30/24 - \$8,486.79

- Received first quarter payment from Serendipity. Got a very generous donation from Bill and Susie Westcott. Discussion of thanking them. Discussion of thanks you will-suggestion by Jan to address when Teresa is in attendance.
- A friend (Jennifer Kundak) went to the Friends of Michigan Library conference and won a \$100 gift certificate to the FoML store which she has donated to us. There was consensus that Jan use this for supplies for used book sales.
- Terri-Hospitality A nice card was received from staff in thank you for the staff appreciation luncheon.
- Jan-Used Book Sales-pleased with the numbers. She would like to stop getting bottled water for the volunteers in an effort to be more sustainable.
- Teresa-membership (awaiting numbers)

#### (8) Old business

- Chelsea Expo-Lisa felt it went well and was beneficial. The chocolates to give out were appreciated.
- Plans for the 75<sup>th</sup> anniversary celebration
  - Dayle met with Lori and Virginia. Open house in McKune 1-2:30 with FoCDL power point streaming in McKune. Mobee will be out front. 2:45-3, Gary Zenz and Gary Munce will talk, a fire pit will be lit in the reading garden and the "mortgage" will be burned-Jan to do the honors. Music will follow. The library will cover ½ of the food purchases for the open house.
  - The Power point was reviewed. Virginia has been very helpful with its creation.
  - Take-away items:
    - Buttons that Gary is arranging for-group decided that we need only 25 buttons and they will be for staff and volunteers
    - Cookies that Nancy and Lisa are overseeing
  - The 75<sup>th</sup> anniversary committee suggested having a drawing at the event (Serendipity gift certificate and certificate for free bag of used books) consensus was this was a good idea.

#### (9) New Business

- Jewelry and Purse sale, Marilyn Kuehl presented. Collections are going well. She is OK with them coming in after the official "cut-off". Discussion was given to the idea of an ongoing collection; consensus was to restrict collection to a set time period or directly to Marilyn.

- Jan discussed the Friends of Michigan Libraries (FoML) meeting. There were presentations on fund raising and friends' groups. Ideas included: jig saw puzzle competition with entry fee. Some libraries have found this popular. Ada library has gallery in the stacks-local artists enter a juried selection to have their art displayed each quarter. The director of ML talked about challenges to books-over 400 libraries have been challenged in Michigan (public libraries are now being challenged more than school libraries). Public institution vs school libraries have different restrictions/ rights. To see a list of libraries being challenged check out the MI Right to Read website. To engage more members some Friends groups are visiting book clubs to solicit members.
- Question was raised-are our FoCDL donations claimable on the FoCDL taxes. Nancy said under 50K yes. She files an annual report regarding our income called a 990E postcard.
- Another question was raised. Does our FoCDL have a letter of understanding with the library-Lori said no.
- Discussion of Jim Abbott coming Sept 18 and would sign 10 items. The library will share a few of the items with the friends to perhaps use for raising funds. Another suggestion was collaborating during banned books week-T shirts, mug shots (Freedom Readers, Let Freedom Read-were slogans people had seen)
- Should we plan for FoCDL table/booth at Farmers Market in October for membership drive? Consensus was yes
- Display case for National Friends of Libraries week in October-Lori will reserve for us.

(10) Nancy W. moved that we adjourn the meeting, Jan seconded and all approved. Meeting adjourned at 6:30.

Respectfully submitted by Megan McCall, Secretary