

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Thursday, May 30, 2024 9:00 a.m.
Meeting Location: McKune Room

Trustees in Attendance: J. Carr, G. Munce, B. Swistock, P. Garcia, S. Lackey, TJ Helfferich, & W. Reinhardt.

Trustees Absent: None

Staff: Director L. Coryell, Asst. Director L. Ballard, & C. Berggren.

Guests: None

Welcome and Call to Order

J. Carr called the meeting to order at 9:00 a.m.

Consent Agenda

MOTION made by TJ Helfferich, SECONDED by B. Swistock to approve the Consent Agenda with the April minutes and financials. Discussion: None

All Ayes: 7-0

Agenda Review, Additions, and Approval

MOTION made by B. Swistock, SECONDED by W. Reinhardt to approve the agenda, as presented. Discussion: None

All Ayes: 7-0

Director's Report Update:

L. Coryell update:

- This Saturday is the 75th anniversary of the Friends in Chelsea, the 25th anniversary of the district library formation, and the Music in the Air program.

Friends Report Update:

- Book sale is on June 8 and Friend's jewelry sale is on June 20.

Public Comment: None

Action Item #1: Donations

MOTION made by S. Lackey, SECONDED by B. Swistock to approve the library's April donations. Discussion: None

All Ayes 7-0

Discussion Item #1: Budget Adjustments

The library is moving money within the budget to different rollup lines because of the 2023 audit (and to stay ahead of the 2024 audit), which requires Board approval.

MOTION made by W. Reinhardt, SECONDED by S. Lackey to move Discussion Item #1 to Action Item #2. Discussion: None

All Ayes 7-0

Action Item #2: Budget Adjustments

MOTION made by P. Garcia, SECONDED by S. Lackey to approve the library's budget adjustments. Discussion: None

All Ayes 7-0

Discussion Item #2: Policy 310 Update

Several small changes to Policy 310: Request for Reconsideration of Library Materials or Programs were recommended due to suggestions from a webinar seminar. There was a discussion about the best way to word the proposed changes. The changes will be made and the updated policy will come back as an Action Item in June.

Committee Reports

Policy Committee –

Finance Committee –

Personnel Committee –

Nominating Committee –

Community Outreach Committee –

Public and Board Comment: G. Munce announced that Lyndon Township and the ACD will split the cost of the wrap for the new box in the library lawn that houses the Lyndon broadband wiring.

Other Items:

- J. Carr asked about attendance at the next two board meetings.
- There was a question about the last time a trustee pay raise was enacted.

Adjournment:

MOTION made by W. Reinhardt, SECONDED by TJ Helfferich to adjourn the meeting at 9:36 a.m.

All Ayes, 7-0

Patricia Garcia, Board Secretary

Date