

## Application for MINORS

Under Section 3 of the Michigan Library Privacy Act (MLC 397.601), a library may not release information on a minor child's library record unless the parent or legal guardian of the minor completes and signs the following :

\_\_\_\_\_  
Name of minor child

\_\_\_\_\_  
Date of birth

**I hereby declare that:**

- (1) I am the **mother/father/legal guardian** (circle one) of the above named minor child;
- (2) **I accept full responsibility for the return of all library materials checked out by the minor, as well as liability for payment of their overdue fines and damages/lost materials;**
- (3) I give consent for the release of the minor's library records to myself and/or :
- \_\_\_\_\_
- \_\_\_\_\_
- 4) My 16-17 year old minor can renew their card using their current Michigan drivers license. I will be responsible for renewing younger minors' cards in person.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Information Services Staff

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### Year-Round Hours

Monday–Thursday: 9am–8pm

Friday: 10am–6pm

Saturday: 10am–3pm

Sunday: 1–5pm

## Ask Us About Our Special Databases & Collections

Leveled Readers • Kindles  
Video Games • Launchpad • CDL Garage  
• Homework Help • World Book for Kids •  
Pronunciator Language Learning  
Play Away and Play Away View

# Chelsea District Library Library Card & Internet Access



## Application for MINORS



**CHELSEA DISTRICT LIBRARY**  
221 South Main Street | Chelsea, MI | 48118  
(734) 475-8732 | chelseadistrictlibrary.org

# About Your Library Card

## Applying For A Library Card

For minors to receive a full access library card, their parent/legal guardian must register them and agree to assume financial responsibilities for materials borrowed and fees owed by the minor.

In compliance with Section 3 of the Michigan Library Privacy Act (MLC 397.601), CDL may only release information on a minor child's library record to parents and/or legal guardians who sign this application.

## Using Your Card

By receipt of a Chelsea District Library card you agree to comply with all library policies, pay fees, and to make good on any lost or damaged materials checked out with this card. There is a fee to replace lost or damaged cards. Cards are renewed yearly and all fees must be paid at time of renewal.

You may "load" money onto your library card to pay for printing at the AAM machine located on the 2nd floor. Library fees are separate and must be paid at the Check Out Desk or online. Library cards must be presented for check out services (cards loaded to mobile device apps will be accepted.)

If you send a friend or family member to pick up your materials, they must present your library card.

## Your PIN

When you sign up for a card your assigned PIN is the last 4 digits of your telephone number. Use this to access your account from our catalogs or our Internet computers. You may change your PIN online at any time.

## Fine-Free Lending

CDL does not charge overdue fines for materials that are returned late. However, items will still be marked lost on your account 21 days after the due date. Lost or damaged materials will still require a replacement fee. Those with lost or damaged fees will be blocked from checking out items until items are either returned or the charges are paid.

## Chelsea District Library Internet Use and Filtering

When using the library's public computers, please consider the following:

- Computer use is limited to 60 minutes if others are waiting.
- Altering computer settings is prohibited.
- Illegal use of the Internet will result in immediate revocation of Internet privileges at the library and notification of local authorities.
- Complete text of the *Chelsea District Library Internet and Computer Policy* is available upon request.

The internet can be accessed in the library via our public computers with a valid library card or by requesting a guest pass; or through personal devices using our wireless network or data ports. All patrons are required to read, understand and agree to our *Internet Access and Public Computing Use policy* online before internet access is granted.

Chelsea District Library's *public computers* use a filtering system, which provides filtered internet for anyone under 18 and all users in our teen and youth spaces. Adults using public computers will have full, unfiltered access to the Internet. Access through personal devices will be unsecured, unencrypted and unfiltered.

Filtering products are imperfect in many ways. Filters are no guarantee that objectionable material will not be seen or viewed. Filters attempting to block material of specific content may also block benign sites that users seek to access.

**Please note:** Minors accessing the Internet through *their own devices* will have **unsecured, unencrypted and unfiltered access.**

## Internet Filters

Select website categories are used to filter minors' use of the Internet while using library computers. A complete list and description of each category can be found here: <http://bit.ly/CDLComputers>

**Complete both sides of the attached application  
Keep this informational portion for your records**

# Minor Patron Agreement

Minor's Full Legal Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_

City & Zipcode \_\_\_\_\_

Township \_\_\_\_\_

Parent/guardian's Name \_\_\_\_\_

Parent/guardian's DL # \_\_\_\_\_

Parent/guardian's Phone # \_\_\_\_\_

Email 1 \_\_\_\_\_

Would you like to receive our eNewsletter? **Y N**

Do you wish to receive text message notifications? **Y N**

If yes, provide your cell carrier \_\_\_\_\_

As the parent/legal guardian of the above minor child, I have read and understand the Library's rules on internet and library card usage. I understand that noncompliance by myself or my child will result in the revocation of privileges. I will promptly report theft of this card to library staff.

I have read and understand that filtering technology is used as a tool only and that no method of filtering is guaranteed. I hold the library harmless for any information that my minor child may seek or find on the Internet. This application is the property of Chelsea District Library.

Child's Signature \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Patron Card# \_\_\_\_\_

Staff Initials \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Purchased By \_\_\_\_\_

TLN Transfer from \_\_\_\_\_

CSD SAS Guest