

**Chelsea District Library Board of Trustees
Budget Hearing**

Tuesday, August 15, 2023 6:45 p.m.
Meeting Location: McKune Room

Trustees in Attendance: J. Carr, G. Munce, B. Swistock, P. Garcia, S. Lackey, & W. Reinhardt.

Trustees Absent: TJ Helfferich

Staff: Director L. Coryell, Assistant Director L. Ballard, S. Powers, A. Zoran, S. Rakestraw (via Zoom), V. Krueger, Kerry Ballard, & C. Berggren.

Guests: None

Budget Hearing:

J. Carr called the budget hearing to order at 6:45 p.m.

Board Review of 2024 Budget:

Lori walked the board through the budget section by section, as Shannon projected each tab onto the TV screen for the trustees to view. Lori highlighted the areas of fluctuation from the previous year. Key components:

- Total expenses are slightly up, but so is revenue.
- Lease GASB87 and how it reads in our budget.
- Penal Fines are down, as we've been warned they would drop.
- New Mobile CDL (Mabee) lines appear in red.

S. Lackey and G. Munce asked for a separate summary of total Mobile CDL (Mabee) budget spending.

Public Comment: None

Adjournment:

MOTION made by S. Lackey, SECONDED by B. Swistock to adjourn the budget hearing at 7:22 p.m.

All Ayes: 6-0

Patricia Garcia, Board Secretary

Date

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Tuesday, August 15, 2023 Directly following the Budget Hearing
Meeting Location: McKune Room

Trustees in Attendance: J. Carr, G. Munce, B. Swistock, P. Garcia, S. Lackey, & W. Reinhardt.

Absent: TJ Helfferich

Staff: Director L. Coryell, Assistant Director L. Ballard, K. Ballard, & C. Berggren.

Guests: None

Welcome and Call to Order

J. Carr called the meeting to order at 7:23 p.m.

Agenda Review, Additions, and Approval

MOTION made by G. Munce, SECONDED by W. Reinhardt to approve the agenda, as presented. Discussion: None

All Ayes: 6-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by G. Munce, SECONDED by B. Swistock to approve the minutes of the June 20, 2023 Board Meeting. Discussion: None

All Ayes: 6-0

MOTION made by B. Swistock, SECONDED by W. Reinhardt to accept the General Fund Operational Checks for June and July, 2023. Discussion: None

All Ayes: 6-0

MOTION made by S. Lackey, SECONDED by P. Garcia to accept Financial Reports for June and July, 2023. Discussion: None

All Ayes: 6-0

Director's Report Update:

L. Coryell update:

- Library Drill Team will march in August 26 parade with Mobee.
- Finished the last of the township ribbon cutting ceremonies for Mobee.
- Strategic Planning surveying that Friends hosted have brought 6 specific key things into focus. Brittany from Bridgeport will at the next board meeting to discuss these findings and the next steps to the process.

Friends Report:

- Friends' donation envelopes will be sent out with the winter newsletter (9,800 people receive the newsletter).

Other Reports Notes: None

Public Comment: None

Action Item #1: Donations

MOTION made by S. Lackey, SECONDED by W. Reinhardt to approve the library's June and July donations. Discussion: None

All Ayes 6-0

Committee Reports

Policy Committee –

Finance Committee – B. Swistock announced that the committee will meet on Sept 19.

Personnel Committee –

Nominating Committee –

Community Outreach Committee – S. Lackey shared that the committee needs to meet.

Public and Board Comment: None

Other Items: W. Reinhardt shared a heart-warming story about the first annual Community Picnic that the library partnered with. J. Carr then shared information that

she acquired from a webinar about book bans and made several suggestions for CDL that will be Discussion at next month's meeting. She also recommended that fellow Trustees attend the webinar when it takes place again next Tuesday at 2 p.m.

Adjournment:

MOTION made by B. Swistock, SECONDED by P. Patricia to adjourn the meeting at 7:58 p.m.

All Ayes, 6-0

Patricia Garcia, Board Secretary

Date