

**Chelsea District Library Board of Trustees
Minutes of Board Meeting**

Tuesday, February 15, 2022 6:45pm
Meeting Location: McKune Room

Trustees in Attendance: TJ Helfferich, G. Munce, S. Lackey, J. Carr, A. Merkel, & P. Garcia.

Absent: C. Taylor.

Staff: Director L. Coryell & C. Berggren.

Guests: None

Welcome and Call to Order

TJ Helfferich called the meeting to order at 6:49 p.m.

Agenda Review, Additions, and Approval

MOTION made by J. Carr, SECONDED by S. Lackey to approve the agenda, as submitted. Discussion: None

All Ayes: 6-0

Presentation: The State of Broadband in Washtenaw County by Gary Munce

Gary gave a power-point presentation about the perceived vs real coverage of broadband within Washtenaw County, and expanded on how and when the goal of complete coverage can be met.

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by S. Lackey, SECONDED by A. Merkel to approve the minutes of the January 18, 2022 Board Meeting. Discussion: None

All Ayes: 6-0

MOTION made by S. Lackey, SECONDED by A. Merkel to accept the General Fund Operational Checks for January, 2022. Discussion: None

All Ayes: 6-0

MOTION made by S. Lackey, SECONDED by A. Merkel to accept Financial Reports for January, 2022. Discussion: Susan alerted the other trustees that the cash-flow chart will look different in the future, once the audit is over and Kerry can implement the recommended changes.

All Ayes: 6-0

Director's Report Update:

L. Coryell update:

- Lori reported that CDL has volunteered to be a Covid-testing library and is waiting to hear back if the state will expand this program.
- Lori conducted a 30-minute interview on WAAM about CDL.
- The two policies that the board passed in January are in the packet, as requested, in their cleaned-up format.
- The community quilt at the Senior Center is coming along and will be a very cool community project/achievement.
- Terri has started the application process for MeLCat.

Friends Report:

- The Friends had their annual meeting on January 22.
- No President-Elect, yet, but all other offices are filled.
- Approved over \$16K of funds, earmarked for specific library programs/needs.

Lori played the Trustee enrichment video that the board had chosen for February, United for Libraries' Short Takes for Trustees: "What it Means to be a Trustee."

Other Reports Notes: None

Public Comment: None

Action Item #1: Donations

MOTION made by A. Merkel, SECONDED by J. Carr to approve the library's January donations. Discussion: None.

All Ayes 6-0

Action Item #2: 2022 Budget Amendment

MOTION made by S. Lackey, SECONDED by A. Merkel to approve the amendment to library's 2022 budget. Discussion: The board wanted it shown what line this roll up issue affected (Staff Development and Travel) and the amount that the error changed the budget by (\$50).

All Ayes 6-0

Action Item #3: Library Closing for Frida Kahlo Exhibit Takedown and Pack-Up

MOTION made by A. Merkel, SECONDED by J. Carr to approve the closing of the library on Thursday, March 17, for the purpose of disassembling of the Frida Kahlo exhibit and repackaging of the exhibit crates. Discussion: None.

All Ayes 6-0

Discussion Item #1: Mobile CDL

Lori sent out the RFP draft to the trustees before the meeting and the process and timeframe of the RFP was discussed. Lori also mentioned that the library hopes to fund-raise over the summer for vehicle \$.

Committee Reports

Policy Committee –

Finance Committee –

Personnel Committee –

Nominating Committee –

Community Outreach Committee –

Public and Board Comment: None

Other Items:

Adjournment:

MOTION made by J. Carr, SECONDED by G. Munce to adjourn the meeting at 8:01 p.m.

All Ayes 6-0

Anne Merkel, Board Secretary

Date