

**Chelsea District Library Board of Trustees  
Minutes of Regular Meeting**

Tuesday, October 19, 2021 6:45pm  
Meeting Location: Remote, Using Zoom

**Trustees in Attendance:** TJ Helfferich (Zooming from the City of Chelsea), G. Munce (Lyndon Township), S. Lackey (Sylvan Township), J. Carr (City of Chelsea), & E. Sensoli (Lima Township).

**Absent:** C. Taylor & A. Merkel (both showed up partway through the meeting).

**Staff:** Director L. Coryell & C. Berggren.

**Guests:** None

**Welcome and Call to Order**

TJ Helfferich called the meeting to order at 6:45 p.m.

**Agenda Review, Additions, and Approval**

MOTION made by G. Munce, SECONDED by S. Lackey to approve the agenda, as submitted. Discussion: None

All Ayes: 5-0

**Compulsory Segments:**

**Minutes and Approval of Checks**

MOTION made by J. Carr, SECONDED by G. Munce to approve the minutes of the September 21, 2021 Board Meeting, as amended. Discussion: None

All Ayes: 5-0

MOTION made by S. Lackey, SECONDED by E. Sensoli to accept the General Fund Operational Checks for September, 2021. Discussion: None

All Ayes: 5-0

MOTION made by S. Lackey, SECONDED by J. Carr to accept Financial Reports for August, 2021. Discussion: Talked about the reworked Cash Flow Chart.

All Ayes: 5-0

### **Director's Report Update:**

#### L. Coryell update:

- The library and Friends will hold a joint Celebration of Life for Mary Budzinski on Sunday, November 14, from 2-4 in the McKune Room.
- Song Fest is this coming Saturday and aside from the Song Fest events on the library lawn, we will also be demonstrating Sports Port equipment.
- Gary Zenz will be introducing Marshall Crenshaw at the evening Song Fest interview and concert.
- Scott and Matt discussed the Ingenuity Engine at the Lyndon Township monthly meeting. The librarians shared similar information on the IE with Chelsea Schools.
- Lori reminded the board that the Staff In-Service is next month, on November 19. Staff will be learning about the equipment in the Ingenuity Engine and going over critical incident training.
- Also, Lori touched on 1<sup>st</sup> Amendment Audits, what they are and how the library has been advised to act, with the board.

#### Friends Report:

- Friends met last Tuesday and appointed a new position. Marilyn Kuehl is the first Head of Merchandising for the Friends.
- Gary Zenz has volunteered to help with what looks to be a very tricky and time-consuming setup for the Frida Kahlo exhibit.

Other Reports Notes: None

### **Public Comment:** None

Charlie Taylor joined the meeting, representing Dexter Township, from the road in western Wisconsin.

### **Action Item #1: Donations**

MOTION made by S. Lackey, SECONDED by G. Munce to approve the library's September donations. Discussion: Thanks were given to E. Sensoli for her generous donation in Mary Budzinski's memory.

Jan, roll-call vote: Susan – Aye, TJ – Aye, Gary – Aye, Elizabeth – Aye, Charlie – Aye, and Jan – Aye.

All Ayes 6-0

Anne Merkel joined the meeting from/representing the City of Chelsea.

### **Discussion Item #1: Mobile CDL**

Still no movement from the State on the grant money, but the library is now being told we should hear later in October or in early November.

## **Discussion Item #2: Jan. 30 Closing for Frida Kahlo Exhibit Installation**

There are 19 crates of Frida material, which will be displayed all about the library. Because of the size and complexity of this installation, Lori is asking the board that the library can close on Sunday, January 30, for the purpose of setup without disrupting library activities.

- Susan asked if the library would need to also close for the takedown in mid-March? Lori, was unsure, but said she would look into it and might ask for two days (one for setup and one for takedown), when this item moves to Action next month.

Charlie was forced to leave the meeting, due to dropped internet service.

## **Committee Reports**

**Policy Committee** –

**Finance Committee** –

**Personnel Committee** – Elizabeth announced there will be a meeting in first week of November.

**Nominating Committee** –

**Community Outreach Committee** –

**Public and Board Comment:** None

## **Other Items:**

- Gary spoke about redistricting and how there is currently a proposal to split Lyndon Township between two districts and the problems that would create.
- TJ asked about the proposed Song Fest t-shirt photo shoot on Wednesday.

## **Adjournment:**

MOTION made by S. Lackey, SECONDED by J. Carr to adjourn the meeting at 7:28 p.m.

All Ayes, 6-0

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Janice L. Carr, Board Secretary

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Date