

**Chelsea District Library Board of Trustees  
Minutes of Regular Meeting**

Tuesday, September 17, 2019 6:45pm  
Meeting Location: McKune Meeting Room

**Trustees in Attendance:** TJ Helfferich, E. Sensoli, C. Taylor, J. Carr, & G. Munce  
(arrived partway through meeting).

**Trustees Absent:** S. Lackey & A. Merkel.

**Staff:** Director L. Coryell, Assistant Director L. Ballard, & C. Berggren.

**Guests:**

**Welcome and Call to Order**

TJ Helfferich called the meeting to order at 6:47 p.m.

**Agenda Review, Additions, and Approval**

MOTION made by E. Sensoli, SECONDED by J. Carr to approve the agenda, as amended. Discussion: Added Discussion Item #1: Board Retreat and Discussion Item #2: Board Feedback. All Ayes: 4-0

**Compulsory Segments:**

**Minutes and Approval of Checks**

MOTION made by E. Sensoli, SECONDED by C. Taylor to approve the Budget Hearing minutes of the August 20, 2019 Board Meeting. Discussion: None

All Ayes: 4-0

MOTION made by J. Carr, SECONDED by C. Taylor to approve the regular minutes of the August, 2019 Board Meeting. Discussion: None

All Ayes: 4-0

MOTION made by E. Sensoli, SECONDED by J. Carr to accept the General Fund Operational checks for August, 2019. Discussion: Elizabeth brought an example from a past board packet of how she would like the checks listed.

All Ayes 4-0

MOTION made by J. Carr, SECONDED by E. Sensoli to accept Financial Reports for August, 2019. Discussion: TJ asked about the difference between public and private donations.

All Ayes: 4-0

### **Director's Report Update:**

L. Coryell update:

- Scott Rakestraw, our new Network Administrator, starts Sept. 30.
- Direct Dialoguing on the Double is coming up on Oct. 6, which is a speed round of dialogue with city, state, and federal politicians. Each round will be 3 minutes and then participants will move on and speak to the next politician. Lori read off a list of the politicians who are confirmed as attending.
- Song Fest went really well with record numbers in attendance.
- In-Service feedback was incredibly positive.
- Washtenaw Reads book has been chosen. The book is *Dear America: Notes of an Undocumented Citizen* by Jose Antonio Vargas. The author event will be January 30.

### **Strategic Plan Update:**

- Winding down on current strategic plan.
- The apron exhibit has been a great inter-generational success.

### **Friends Report Update:**

- Job descriptions have been completed and are up on the Friends website. Next step is recruiting push for new officers.
- Membership drive tea party is Oct. 19.
  - Will draw for a \$50 gift certificate to Serendipity Books this year instead of for a Kindle for new member giveaway. Will also give away a \$50 gift certificate to a current member who is supporting the fundraising challenge.
- Friends newsletter will be published soon.
- Dottie Staffeld dedication ceremony went well.

Other Reports Notes:  
Gary Munce arrived.

**Public Comment:**

Jan went to a meeting about solar power and was asked if the library has ever considered using solar power. Linda answered that we have not, but could discuss it.

**Action Item #1: Donations**

MOTION made by E. Sensoli, SECONDED by J. Carr to approve and acknowledge the presented 2019 August donations of \$5,550.00.

Discussion: None

All Ayes: 5-0

**Action Item #2: Budget Approval**

MOTION made by C. Taylor, SECONDED by E. Sensoli to approve and acknowledge the presented 2020 budget that was discussed in August.

Discussion: TJ read a roll call vote for this action item.

All Ayes: 5-0

**Discussion Item #1: Board Retreat**

Proposed day is Tuesday, Nov. 19. That is the same day as a regularly scheduled board meeting, so the meeting would be moved to the morning and would precede the retreat. The first part of the retreat will be concentrate on the next strategic plan and Gary had an idea of maybe bringing in a speaker to discuss what is the roll of the board. The board retreat will move to action next month.

**Discussion Item #2: Board Feedback**

Charlie wants to get more input from library staff about what the board can do to best serve the library. Various ways of achieving this were discussed and Lori shared the feedback from the staff in-service that the board should be more visible at signature programs.

## **Committee Reports**

### **Policy Committee –**

**Finance Committee** – Elizabeth announced she will be getting reconciliation report soon, so will be calling a meeting at that point.

**Personnel Committee** – Gary announced that the Personnel Committee will begin looking at Lori's review soon.

### **Nominating Committee –**

### **Community Outreach Committee –**

**Public and Board Comment:** None

**Other Items:** None

### **Adjourn:**

MOTION made by J. Carr, SECONDED by C. Taylor to adjourn the meeting at 8:07 p.m.

All Ayes: 5-0

Susan Lackey, President (in Anne's absence)

10-15-19

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Anne Merkel, Board Secretary

\_\_\_\_\_  
Date